



**University of
Applied Sciences
St. Pölten**

Academic Requirements for Studying Abroad

Students who wish to spend a semester abroad need to fulfil the following academic requirements:

1. All courses of the semester before the one preceding the stay abroad are to be successfully completed.

Example: If students are planning to spend the winter semester 2026/27 abroad, you need to provide proof that you have passed all examinations of the winter semester 2025/26. These requirements will be checked a month or two before the semester abroad begins and do not need to be complete at the time of application! Your grade point average is centrally recorded by the USTP International Office as per the reference dates 15th June (for a stay abroad in the winter semester) or 15th December (for spending the summer semester abroad). Students with a grade point average of 3.0 or higher cannot go on a study semester abroad.

2. For all study programmes of the Department of Digital Business & Innovation:

If you are planning to spend a semester abroad, your grade point average of all courses that you have completed at the USTP so far has to be better than 3.0.

When it comes to BMK¹, the grade point average is calculated based on the following courses of the first semester:

1. Business Administration
2. Introduction to Fundamental Concepts of the Study Programme
3. Integrated Corporate Communications
4. Media and Communications Law I
5. Organisation of the Communications Sector
6. Scientific Writing I

¹ BMK: Marketing & Communications (bachelor)

For BMD², the grade point average is deduced from the sum of all courses of the 1st semester.

The grades for the above-mentioned courses need to be submitted in full by 15th June at the latest and need to be positive.

3. These are the requirements for the bachelor degree programme Media Management of the Department of Media and Digital Technologies:

If you are planning to spend a semester abroad, your grade point average of all courses that you have completed at the USTP so far has to be better than 3.0. Your grade point average is centrally recorded by the USTP International Office as per the reference dates 15th June (for a stay abroad in the winter semester) or 15th December (for spending the summer semester abroad). Students with a grade point average of 3.0 or higher cannot go on a study semester abroad.

4. The preceding semester (= the semester *directly* before the semester abroad) is to be completed to the maximum extent possible. This means that no more than 3 courses can be incomplete (= exam not yet taken, or project/semester work not yet submitted).

For BMD, BMK, BMM, BSE³, MMK⁴, MMM⁵, MBC⁶: The performance records for the semester preceding the semester abroad are to be submitted for all courses before going abroad and may contain no more than one second attempt at an exam (i.e., one negative result).

5. Bachelor theses:

Bachelor theses that are due before the student's departure for a semester abroad need to be submitted and positively assessed. Exception for BPT⁷: The assessment takes place during the 6th semester.

² BMD: Management & Digital Business (bachelor)

³ BSE: Smart Engineering of Production Technologies and Processes (bachelor)

⁴ MMK: Digital Marketing & Communications (master)

⁵ MMM: Digital Media Management (master)

⁶ MBC: Digital Business Communications (master)

⁷ BPT: Physiotherapy (bachelor)